

# HemoCue WBC Diff

## Super user Competency Assessment

Please fill all fields in CAPITALS ONLY. Illegible writing may cause a delay in access to analyser

First Name:		Surname:	
Employee Number:		Position:	
Hospital:		Department:	
Email:			
Training Type	<input type="checkbox"/> Initial/New <input type="checkbox"/> Recertification <input type="checkbox"/> Targeted Training (Please tick only relevant competencies)		

For certification on this device, the Super user must demonstrate the following competencies:	Yes	N/A
<b>Maintenance</b>		
Describe procedures for cleaning and maintaining device		
Can access error code list and required action		
Recognise principles of Inventory Control and implement local procedure		
Able to clean the optronic unit and cuvette holder		
Able to clean the optronic unit with the "soaking" method, and understands when its needed		
<b>Quality Control (QC)</b>		
Understands "patient comparison" quality checking and allowable limits of error		
Describes the process to obtain and test an ETA tube comparison sample		
Demonstrates appropriate action to "out of control" results		
Knows how to complete required documentation		
Is able to access stored QC results		
<b>Quality Assurance Program(QAP)</b>		
State the difference between QAP & QC		
Can identify the QAP schedule		
Is able to reconstitute QAP		
Can locate and complete maintenance record for QAP		
<b>Training and Administration</b>		
Is able to identify key components of monthly report(s)		
Is able to interpret and communicate compliance from reports to staff at facility		
Shows a suitable pathway to disseminate information to operators and managers		
Demonstrates ability to identify key processes and clearly convey to staff in training		
Can locate training documents to support training of operators and follows training procedures		
Super user Statement:  Please <i>read</i> and <i>sign</i> the following statement when you have completed your training.  I am aware of the "Super user Roles and Responsibilities" document for POCT devices and will ensure certification is up to date. I can locate the Operating Procedure for this device and will follow the procedures when training operators on the device. I am aware of the POCT Manual/documentation and will ensure current versions are used. I understand it is my responsibility to withdraw defective equipment from service and complete appropriate paperwork. I <b>will not share my Operator ID under any circumstances.</b>		
Super user Signature		Date
Trainer's Signature		Date
<input type="checkbox"/> POCT Coordinator <input type="checkbox"/> Vendor		